

Please complete the information below:

**CONSTRUCTION PERMIT (check one) Make checks payable to: SKCDPH**

- ☐ **New School Construction**, \$315.00 base fee for the first two hours of service payable at the time of application,  
plus \$157.27 per hour for service after two hours, payable at the time of final approval.
- ☐ **School Renovation**, \$315.00 base fee for the first two hours of service payable at the time of application,  
plus \$157.27 per hour for service after two hours, payable at the time of final approval.
- ☐ **Plan re-submittal**, \$157.27 per hour, payable at the time of final approval.

**BRIEF DESCRIPTION OF PROPOSAL** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PROJECT INFORMATION**

**School Facility**

**Name** \_\_\_\_\_  
School Facility Site Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Principal \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_

**Architect/Engineer/(Agent)**

**Business Name** \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Project Contact Person \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Email \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

**School District**

**Name** \_\_\_\_\_  
Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Project Contact Person \_\_\_\_\_ Phone (\_\_\_\_) \_\_\_\_\_  
Email \_\_\_\_\_ Fax (\_\_\_\_) \_\_\_\_\_

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**OFFICE USE ONLY**

Permit Record ID (PR#) \_\_\_\_\_ SR# \_\_\_\_\_  
Classification \_\_\_\_\_ Building Dept Tracking # \_\_\_\_\_  
Date Submitted \_\_\_\_\_ Reviewer \_\_\_\_\_ Review Time \_\_\_\_\_  
Approval Date \_\_\_\_\_  
Action Taken: ☐ Approved ☐ Disapproved ☐ Corrections sent ☐ Pending ☐ Other

**CONTACT LOG**

Date	Discussion

If you have questions, please contact the plan reviewer below.

**Plan Reviewers:**

**Seattle:**

Patricia Ryan	Phone 206.296.4787 or 206.296.4632
2124 - 4 <sup>th</sup> Ave, 4 <sup>th</sup> floor	Fax 206.296.0188
Seattle, WA 98121	email patricia.ryan@metrokc.gov

**East Unincorporated King County, North & Eastside Suburban Cities:**

Mike Bratcher	Phone 206.296.9741 or 206.296.9791
10808 NE 145 <sup>th</sup> Street	Fax 206.296.9826
Bothell, WA 98011	email michael.bratcher@metrokc.gov

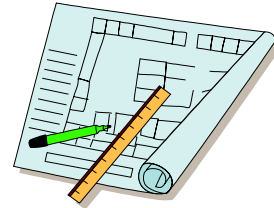
**For Unincorporated South King County, South King County Suburban Cities:**

Diane Agasid Bondoc	Phone 206.205.1903 or 206.296.4708
1404 Central Avenue South	Fax 206.296.0163
Suite 101	
Kent, WA 98032	



**BE SURE PLANS ARE OF PROFESSIONAL QUALITY (TO SCALE AND IN DETAIL).**

**INCLUDE THE PLAN REVIEW BASE FEE**  
**The Plan Review Fee Is Not Refundable**



**PROVIDE A MINIMUM OF TWO SETS OF PLANS**

**THIS IS A GUIDELINE TO THE REQUIREMENTS FOR PLAN REVIEW OF SCHOOLS, KINDERGARTEN TO TWELFTH GRADE.**

**THE WASHINGTON STATE BOARD OF HEALTH, PRIMARY AND SECONDARY SCHOOL REGULATION, WASHINGTON ADMINISTRATIVE CODE 246-366, [www.leg.wa.gov/wac](http://www.leg.wa.gov/wac) REGULATES SCHOOL DESIGN AND CONSTRUCTION.**

**THE "HEALTH AND SAFETY GUIDE FOR K-12 SCHOOLS IN WASHINGTON", [www.k12.wa.us/facilities](http://www.k12.wa.us/facilities) JOINTLY PUBLISHED BY THE STATE DEPARTMENT OF HEALTH AND OFFICE OF SUPERINTENDENT OF PUBLIC INSTRUCTION, PROVIDES GUIDANCE FOR SCHOOL DESIGN, CONSTRUCTION AND OPERATION.**

**PLEASE CONTACT THE PLAN REVIEWER, LISTED ABOVE, IF YOU HAVE QUESTIONS.**

## DOCUMENTS REQUIRED WITH PLAN SUBMITTAL

**I. THE ARCHITECT, ENGINEER, OR SCHOOL REPRESENTATIVE MAY SUBMIT A DOCUMENT VERIFYING THE SITE ASSESSMENT WAS COMPLETED STATING “NO HEALTH HAZARDS EXIST” FOR ITEMS 1-5 BELOW. PUBLIC HEALTH – SEATTLE & KING COUNTY MAY CONDUCT A SITE REVIEW WHEN INCOMPLETE DATA IS RECEIVED OR SITE REVIEW DOCUMENTS HAVE NOT BEEN COMPLETED. ALL ITEMS BELOW MUST BE INCLUDED.**

1. Toxic contamination, air, soil, surrounding businesses
  - Submit document stating a site assessment showed no health hazards for the above issues, **or**
  - Plan reviewer will conduct site review.
2. Site noise from traffic, air conditioner or other noise sources WAC 246-366-110 (2)
  - Submit document stating a site assessment showed no health hazards for the above issues, **or**
  - Plan reviewer will conduct site review.
3. Natural or topographical hazards (cliffs, water, woods, etc.)
  - Submit document stating a site assessment showed no health hazards for the above issues, **or**
  - Plan reviewer will conduct site review.
4. Water Supply WAC 246-366-060 [2]
  - Wells must be approved; specify approving agency, permit numbers and date of approval.
5. On Site Sewage Disposal WAC 246-366-070
  - Public Health-Seattle & King County must approve on site disposal systems, specify permit numbers and date of approval.

**II. BUILDING REQUIREMENTS THAT WILL BE APPROVED AT PREOCCUPANCY INSPECTION**

1. School grounds/play area fencing shall be designed to keep children in, animals and strangers out, and as protection from vehicular traffic.
  - Reviewed and approved at preoccupancy inspection
2. Sufficient lighting intensities, sun and glare control, WAC 246-360-050(9) and WAC 246-360-120
  - Reviewed and approved at preoccupancy inspection
3. Stage safety-warning strips
  - Reviewed and approved at preoccupancy inspection
4. Ventilation and other mechanical noise sources shall be installed to conform to noise limits, WAC 246-366-110 [1]
  - Noise limits reviewed and approved at preoccupancy inspection

**III. BUILDING DESIGN REQUIREMENTS BELOW MUST BE INCLUDED ON PLANS AND /OR SPECIFICATIONS. PLANS AND SPECIFICATIONS ORGANIZED INTO ONE SECTION OR PAGES BY THE OWNER OR ARCHITECT WILL EXPEDITE PLAN REVIEW BY PUBLIC HEALTH SEATTLE & KING COUNTY, KEEPING THE COST OF SERVICE TO A MINIMUM.**

**PAGE NUMBER IN PLANS OR SPECIFICATIONS SHOULD BE NOTED BELOW.**

Applicability	Code Section	Component	Information Required	Location on Plans	Public Health Notes
	WAC 246-366-050 (2)	Ceiling Projections	Indicate no projections from ceiling are less than seven feet from finished floor		
	WAC 246-366-050 (2)	Ceiling Height	Indicate clear vertical distance of eight feet from finished floor to finished ceiling in instructional areas		
	WAC 246-366-050 (4)	Floor Surface	Indicate type of cleanable floor surface		
	WAC 246-366-050 (7)	Storage Areas	Indicate storage areas for outdoor clothing, plan and instructional equipment are sufficient, easily accessible, well-lighted, heated and ventilated.		

Applicability	Code Section	Component	Information Required	Location on Plans	Public Health Notes
	WAC 246-366-050 (3)	Classroom windows	Indicate sufficient windows to permit students to see outside in rooms occupied by students for more than 50% of the day.		
	WAC 246-366-060 (4)(a)	Showers	Indicate showers provided for grades 9 and above.		
	WAC 246-366-060 (4) (b,c)	Shower floor and wall	Indicate impervious, non-skid floor finish.		
	WAC 246-366-060 (4) (b,c)	Shower wall	Indicate impervious wall finish up to the shower head height.		
	WAC 246-366-060 [4] [b,c]	Locker room	Indicate washable wall surface.		
	WAC 246-366-060 [4] [b,c]	Locker room	Indicate floor drains.		
	Health and Safety Guide K-12	Roof vent and air intake	Indicate location and that air intake is down wind of exhaust with separation preventing exhaust from reentering the building.		
	WAC 246-366-100	Room temperature controls	Indicate automatic room controls.		
	Health and Safety Guide K-12	Gym backboard	Indicate padded walls behind backboards and that wall projections behind backboards are padded.		
	Health and Safety Guide K-12	Health/nurse room visibility	Indicate patients in the school health or nurse's room are visible to office staff (or another person) at all times.		
	Health and Safety Guide K-12	Play equipment	Indicate structures, location, surfacing, fall hazards, and visibility meet specification in the most current versions of U.S. Consumer Product Safety Commission "Handbook for Public Playground Safety" and ASTM 1487 "Standard Consumer Safety Performance Specifications for Playground Equipment for Public use."		
	WAC 246-366-140 [2]	Science Lab	Indicate location of emergency eyewash, shower stations, and hand washing. NOTE: recommend following Labor and Industry requirements <a href="http://www.lni.wa.gov/wisha/rules">www.lni.wa.gov/wisha/rules</a> .		
	Health and Safety Guide K-12	Storage for cleaning chemicals	Indicate location of emergency eyewash, shower stations, and hand washing. NOTE: recommend following Labor and Industry requirements <a href="http://www.lni.wa.gov/wisha/rules">www.lni.wa.gov/wisha/rules</a> .		
	Health and Safety Guide K-12	Storage for Science Lab chemicals	Indicate location of emergency eyewash, shower stations, and hand washing. NOTE: recommend following Labor and Industry requirements <a href="http://www.lni.wa.gov/wisha/rules">www.lni.wa.gov/wisha/rules</a> .		
	WAC 246-366-140 [2]	Vocational (auto, wood shop, art/ photography rooms, etc.)	Indicate location of emergency eyewash, shower stations, and hand washing. NOTE: recommend following Labor and Industry requirements <a href="http://www.lni.wa.gov/wisha/rules">www.lni.wa.gov/wisha/rules</a> .		